

CITY OF PONCA CITY
City Administration

MONDAY, FEBRUARY 5

Board of Commissioners Work Session

City Hall, Commission Chamber, 516 E. Grand Avenue, 2:00 p.m.

TUESDAY, FEBRUARY 6

Planning Commission

City Hall, Commission Chamber, 516 E. Grand Avenue, 5:30 p.m.

MARLAND ESTATE & MARLAND'S GRAND HOME NEWS
Marland Mansion and Marland's Grand Home

AFTERNOON TEA AT MARLAND'S GRAND HOME

Marland's Grand Home will host an afternoon tea in the style of the English afternoon teas. The first course will be assorted tea sandwiches, the second course will include a variety of scones. The final course will be desserts!

- Sunday, February 25, 2024 at 4:00 p.m.
- Reservations are required due to limited seating
- For ages 18 and over. The fee is \$35.00.
- Call 580-767-0427 or stop by Marland's Grand Home at 1000 E. Grand Ave. to make a reservation.

See the web site at <http://www.marlandgrandhome.com/> for more information on Marland's Grand Home.

Contact: Sonya Abercrombie, Marland's Grand Home, 580-767-0427

PUBLIC WORKS NEWS
Lew Wentz Golf Course

MONDAY, FEBRUARY 5

Senior Day: Those 60+ get an 18-hole cart for the 9-hole rate.

TUESDAY, FEBRUARY 6

Ladies Day: Ladies get an 18-hole cart for the 9-hole rate.

WEDNESDAY, FEBRUARY 7

Drink Specials: All drink prices reduced, all day.

Contact: Rod Alexander, Golf Pro, 580-767-0433

PARKS AND RECREATION NEWS

Ponca City Senior Center

MONDAY, FEBRUARY 5

Dominoes, 8:00 a.m.

Exercise, 8:00 a.m.

SAIL Exercise, 10:00 a.m.

Bunco, 12:15 p.m.

Afternoon Games, 12:30 p.m.

****Senior Diner***, 11:30 a.m., \$4.00, Spicy Chicken Sliders

TUESDAY, FEBRUARY 6

Dominoes, 8:00 a.m.

Exercise, 8:00 a.m.

Ukulele, 10:00 a.m.

Line Dance, 12:30 p.m.

Afternoon Games, 12:30 p.m.

****Senior Diner***, 11:30 a.m., \$4.00, Pepperoni Mac & Cheese

WEDNESDAY, FEBRUARY 7

Dominoes, 8:00 a.m.

Exercise, 8:00 a.m.

SAIL Exercise, 10:00 a.m.

Afternoon Games, 12:30 p.m.

Bridge, 12:30 p.m.

Pitch, 1:00 p.m.

****Senior Diner***, 11:30 a.m., \$4.00, Chicken Bowls

THURSDAY, FEBRUARY 8

Dominoes, 8:00 a.m.

Exercise, 8:00 a.m.

Row at a Time, 10:00 a.m.

Lunch-n-Learn – Durable Equipment Services, 11:00 a.m.

Afternoon Games, 12:30 p.m.

Line Dance, 2:00 p.m.

****Senior Diner***, 11:30 a.m., \$4.00, Loaded Baked Potato

FRIDAY, FEBRUARY 9

Dominoes, 8:00 a.m.

Exercise, 8:00 a.m.

Morning Stretch, 10:00 a.m.

Afternoon Games, 12:30 p.m.

****Senior Diner***, 11:30 a.m., \$4.00, Egg Salad

*Registration for Senior Diner meals will be accepted until 8:00 a.m. on the day of meal.

Contact: Natalie Elwood, Senior Center Program Specialist, 580-763-8051

For more information on the City of Ponca City go to www.poncacityok.gov or Cable One Channel 56

PARKS AND RECREATION NEWS

Parks and Recreation and RecPlex

2024 VALENTINE'S CRAFT FAIR EXPO PARTY

- The RecPlex Holiday is having a Valentine's Craft Fair Expo Party! You must provide your own tables, chairs, setup and the means to process purchases.
- The Craft Fair is Saturday, February 3, 9:00 a.m. to 3:00 p.m., at the RecPlex Gym.
- Booth space is 10 ft. x 10 ft. Set up is February 2, 4:00-9:30 p.m.
- For all ages. The cost is \$50.00 with electric and \$30.00 without electric.
- Register online thru February 2 at: www.poncacityok.gov/parksandrec-registration

TAEKWONDO CLASS

- The RecPlex will providing a 4-week session of Taekwondo classes instructed by Master Instructor Primo Venegas.
- Classes are on Tuesdays and Thursdays, 6:30-7:30 p.m.
 - Session 2: February 6 thru February 29 (Register thru February 5)
 - Session 3: March 5 thru March 28 (Register thru March 4)
 - Session 4: April 2 thru April 25 (Register thru April 1)
- For ages 7 and older. The cost is \$55.00 for RecPlex members, \$75.00 for non-members
- Register online at: www.poncacityok.gov/parksandrec-registration

FAMILY ACTIVITY NIGHT

- Family Activity Nights are returning to the RecPlex! On the 4th Saturday of the month, January thru April, kids and adults will be treated to extended hours in the pool, trampoline, climbing wall and roller skating in the gym! In addition, other activities are: sports games on the big screen TVs, air hockey, Fortnite Tournaments on the PS5s, along with smoothies and snacks from the RecBar!
- Saturday, February 24, March 23 and April 27, from 5:00 to 8:00 p.m.
- RecPlex members – Free Admission.
- Non-members – \$6.00-adults and \$4.00-children.
- Skate Rentals: \$5.00 to rent. Rentals are on a first-come basis and due to a limited number of skates, prerental is encouraged online, via phone or in person prior to the event.
- Register online at: www.poncacityok.gov/parksandrec-registration

KIDS NIGHT OUT

- The RecPlex will offer a night out for kids without parents! Kids will get to play organized games, use the climbing wall, watch a movie, eat snacks and have loads of fun! All kids will be supervised by RecPlex staff.
- Saturday, February 17, 5:00 p.m. to 10:00 p.m., with check-in starting at 5:00 p.m.
- For ages 2 to 12 years. The cost is \$35.00. Sibling discount \$25.00.
- Register online thru February 16 at: www.poncacityok.gov/parksandrec-registration

PARKS AND RECREATION NEWS

Parks and Recreation and RecPlex

RED CROSS LIFEGUARD CERTIFICATION

- Learn how to effectively prevent and respond to water emergencies with the American Red Cross lifeguard training. This course designed to arm you with the skills and knowledge to prepare you for a variety of scenarios in and around the water. With this lifeguard training, you will learn how quick response times and effective preparation are vital to being a lifeguard while also understanding the crucial elements in helping to prevent drownings and injuries.
- Class dates: February 17 & 18 (register thru February 16)
- Class dates: March 2 & 3 (register thru March 1)
- Class dates: March 30 & 31 (register thru March 29)
- These are 2-day classes on Saturday and Sunday and meet from 8:00 a.m. to 8:00 p.m. each day.
- For ages 15 and up. The cost is \$160.00 per participant.
- Register online at: www.poncacityok.gov/parksandrec-registration

CHESS CLUB

- Whether you are a casual chess player or tournament player, this club will improve everyone's game. Club instructor Cordell Williams uses a range of teaching tools that keep students engaged and having fun while learning the game.
- Classes are on Wednesdays, beginning February 21 at 6:00 p.m., in the RecPlex Art Studio
- For ages 13 and up. The cost is \$5.00 for non-members, RecPlex members are free.
- Register online at: www.poncacityok.gov/parksandrec-registration

MEN'S BASKETBALL LEAGUE

- Lace up your basketball shoes and come have fun in the 2024 Spring Basketball League!
- League will include a 6-game regular season and a post season tournament.
- Every Sunday, 1:30-3:00 p.m., March 10 thru April 28 at Unity Gym
- For ages 16 and older. The fee is \$300.00 per team.
- Register online thru March 5 at: www.poncacityok.gov/parksandrec-registration

WOMEN'S BASKETBALL LEAGUE

- Lace up your basketball shoes and come have fun in the 2024 Spring Basketball League!
- League will include a 6-game regular season and a post season tournament.
- Every Sunday, 1:30-3:00 p.m., March 10 thru April 28 at Unity Gym
- For ages 16 and older. The fee is \$300.00 per team.
- Register online thru March 5 at: www.poncacityok.gov/parksandrec-registration

3v3 EASTER SLAM TOURNAMENT

- 1st Annual Ponca City 3v3 Easter Slam to be held at the new Attucks outdoor basketball court.
- The tournament is Saturday, March 30, 10:00 a.m to 8:00 p.m. at Attucks Park (S. 13th St. & Dixie St.)
- Ages 8 thru Adult, Male and Female divisions. The fee is \$45.00 per team. Max roster is 4 players.
- Register online thru March 15 at: www.poncacityok.gov/parksandrec-registration

Contact: Eric Newell, Parks and Recreation Director, 580-767-0430

HUMAN RESOURCES NEWS

Human Resources

OPEN POSITIONS

EMT/FIREFIGHTER

Salary: \$41,970.92 Annually plus EMT educational pay Open until filled 2016-001

GENERAL JOB DESCRIPTION:

Will perform individually and/or as a member of a firefighting or ambulance team and will participate in fire suppression and EMS activities including firefighting, rescue, first aid, ventilation, forcible entry, salvage, overhaul, inspection practices, auto extraction, patient care and triage. The position of firefighter has a starting annual base wage of \$41,970.92 plus incentive pay based on EMT licensure level:

- EMT – Basic \$ 50.00 biweekly (\$1,300.00 annually)
- EMT – Intermediate \$ 75.00 biweekly (\$1,950.00 annually)
- EMT – Paramedic \$250.00 biweekly (\$6,500.00 annually)

Until further notice, all testing will be limited to currently licensed EMT's and scheduled on an individual basis. Contact Deputy Chief Gary Wilson for schedule times at (580) 767-0368.

PATROL OFFICER

Salary: \$24.63 HR NON-CLEET certified (\$51,230.40 Annually)
\$25.62 HR CLEET certified (\$53,289.60 Annually) Open until filled 2016-051

The City of Ponca City offers a financial bonus program for newly hired Police Officers who are certified in Oklahoma or a state with reciprocity and who are exempt from attending the full CLEET Academy. The bonus has two levels (\$3,000 and \$5,000), based on years of experience in a full time, certified, law enforcement position prior to employment with the City of Ponca City, and is paid in three parts. Please call Chief Don Bohon at (580) 767-0375 for details.

GENERAL JOB DESCRIPTION:

- Operate a motor vehicle for extended periods of time in all environmental conditions and on occasion operate the vehicle at high speeds and in congested traffic situations.
- Patrol assigned area of City and enforces state and federal laws and City ordinances.
- Patrols and examines building and residences to detect suspicious conditions and handles situations accordingly.
- Direct traffic in congested and emergency areas; report safety hazards; respond to scene of accident, administer first aid, and investigate cause and file accident reports; issue citations to violators of traffic laws.
- Visit the scene of crimes and accidents; search for and preserve evidence; investigate and interview victims; witnesses and potential suspects; apprehend those suspected of crimes; participate in line-ups; make oral and written reports; provide testimony in court.
- Speak before citizen's groups and participate in various training sessions.
- In addition to the starting wage, the officer may receive additional educational incentive pay per pay period:
 - Associate's Degree or 1000 hours of training: \$35.00 (\$ 910.00 annually)
 - Bachelor's Degree or 1500 hours of training: \$60.00 (\$1,560.00 annually)
 - Master's Degree or 2000 hours of training: \$75.00 (\$1,950.00 annually)

Certified Officers with at least 4 years of recent service in a Patrol position may have the opportunity to test for Corporal (\$27.17 per hour/\$56,513.60 annually) after completion of initial field training.

COMMUNICATIONS OFFICER – POLICE DEPARTMENT

Salary: \$18.24 HR Open until filled 2023-20

GENERAL JOB DESCRIPTION:

To perform emergency dispatch for fire, police and ambulance personnel; to operate the communications center which serves the Ponca City and surrounding areas; and to gather, receive, record and disseminate information.

CUSTODIAN – MARLAND’S GRAND HOME – PART-TIME

Salary: \$12.00 HR Open until filled 2023-51

GENERAL JOB DESCRIPTION:

Must be able to perform general custodial duties at the Marland’s Grand Home.

FITNESS INSTRUCTOR – RECPLEX – PART-TIME

Salary: \$8.00-\$15.00 HR Open until filled 2019-31

GENERAL JOB DESCRIPTION:

This person will plan, execute and instruct fitness programs.

FRONT DESK ATTENDANT – RECPLEX – PART-TIME

Salary: \$10.00 HR Open until filled 2023-28

GENERAL JOB DESCRIPTION:

This individual will be responsible for performing manual and recreational work involving building operation, janitorial and maintenance duties. Position will be part-time 30 hours or less a week

KIDZONE/ROCKWALL/TRAMPOLINE WORKER – RECPLEX – PART-TIME

Salary: \$10.00 HR Open until filled 2023-27

GENERAL JOB DESCRIPTION:

To insure excellent care and service to the children at the Rockwall, Trampoline, and the nursery at Kidzone by providing a safe and fun-filled experience.

LIBRARY CLERK – PART-TIME

Salary: \$10.00 HR Open until filled 2023-50

GENERAL JOB DESCRIPTION:

This clerical position works directly with the public at one of five service desks. The Library Clerk works flexible hours, including days, evenings and weekend hours. The ability to be trained in the use of computers, printers, phones and databases is required. This position is cross trained at desks throughout the Library.

OFFICE SPECIALIST/EVENTS COORDINATOR- MARLAND ESTATE

Salary: \$17.50 HR Open until filled 2024-01

GENERAL JOB DESCRIPTION:

To perform a wide variety of clerical duties in support of an assigned function; to develop and input correspondence and data into a computer terminal; to type and proofread various documents and verify data for accuracy; to assist and inform the public; and to assist with basic sorting, filing, copying or clerical accounting services. Serve as Events Coordinator for the Marland Estate.

Contact: Frank Wilson, Human Resources Director, 580-767-0323

For more information on the City of Ponca City go to www.poncacityok.gov or Cable One Channel 56

HEALTHY RESOURCES

As an advocate of Certified Healthy Oklahoma, the City of Ponca City participates in the Kay County Healthy Living Coalition.

Alcoholics Anonymous	aaoklahoma.org.....	580-765-8462
Alzheimers Association Helpline		800-272-3900
Butterfly Wings Pregnancy or Child Loss		580-762-9102
Center for Poison and Drug Information		800-222-1222
Cimarron Transit		580-718-0444
Club Monarch for Children Dealing with Loss		580-762-9102
Compassionate Listening		405-286-4057
Crisis Text Line (Counseling)		741741
Dearing House (Child Victims of Sexual Assault)		580-762-5266
Edwin Fair Community Mental Health Center		800-256-2476
Family Wise-Free Prescription Discount Card		580-765-2476
Friendship Feast (Meals)	210 N. 5 th Street	580-762-1667
Grand Lake Mental Health - Kay County Clinic		580-749-5056
Grandparents Raising Grandkids		580-762-9412
Heartline Information and Referral for Oklahoma		211
Kay County Health Department	433 Fairview Avenue	580-762-1641
Kay County Healthy Living Coalition/TSET Healthy Living Program		580-765-2476
Lew Wentz Golf Course	2928 LA Cann Drive	580-767-0433
Living Hope Pregnancy Center		580-765-9689
Meals on Wheels		580-767-9010
Mental Health Lifeline (replaces National Suicide Prevention Lifeline)		988
Missing and Exploited Children		800-843-5678
Missing and Murdered Indigenous People of Northern Oklahoma		580-304-2180
National Alliance on Mental Illness		800-950-6264
New Emergency Resource Agency	112 S. 1 st Street	580-765-5372
Noon Lions Vision Support Group		580-304-5689
Northern Oklahoma Youth Services		580-762-8341
Oklahoma Department of Human Services	215 E. Grand Avenue	405-522-5050
Oklahoma Domestic Abuse and Sexual Assault Safeline		800-522-SAFE
Oklahoma Problem Gambling Hotline		800-522-4700
Oklahoma Tobacco Hotline		800-784-8669
Oklahoma Youth Crisis and Runaway Hotline		800-448-4663
Osage Nation WIC		580-762-2845
Otoe Missouri WIC		877-692-6863
Pharmaceutical Take-Back	300 E. Oklahoma Avenue	580-767-0370
Ponca City RecPlex	1604 W. Grand Avenue	580-767-0430
Ponca City Senior Center	319 W. Grand Avenue	580-763-8051
Rx for Oklahoma-Prescription Assistance Program		580-765-9022 or 877-RX4-OKLA
Substance Abuse and Mental Health Services Administration		800-662-4357
The Mission (Meals)	909 E. South Avenue	580-765-1426
United Community Action Program	501 6 th Street, Pawnee	918-762-3041
United Way of North Central Oklahoma	205 N. 2 nd Street	580-765-2476
Veteran's Landing	111 N. 4 th Street	580-362-6375
Veterans Benefits		877-222-8387